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Stima Plaza, Kolobot Road  
Nairobi, Kenya  
[www.kenyapower.co.ke](http://www.kenyapower.co.ke)

Our Ref: KP1/9A.1A/OT/07/19-20/mwm

24<sup>th</sup> October, 2019

TO ALL TENDERERS

RE: ADDENDUM NO. 2 TO THE TENDER NO. KP1/9A.1A/OT/07/19-20 FOR SUPPLY OF PERSONAL PROTECTIVE CLOTHING AND MEASURED UNIFORMS.

Please refer to the above Tender.

We make the following amendments to the Principal Tender Document (*hereinafter abbreviated as the PTD*) for the Supply of personal protective clothing and measured uniforms.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the PTD shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the PTD.

2. CLARIFICATIONS

NO	Query	KPLC Response
	<b>Overall specification–Doc no. KP1/6C/13/TSP/01/025-1 dated 2015-08-06/2015-10-14</b>	
1	Kindly note that the FR/Antistatic material and tape are not readily available locally due to their high and refined specifications.  In the event that you opt for this, which of course is a more superior item both in durability, safety and aesthetics than the ordinary 100% cotton with TC tape, we need to be sure so that we order or prepare the right product.	Kindly adhere to specification.
2	One of the requirements for the overall is antistatic and flame retardant, should the reflective tape also be anti-static and flame retardant, to ensure the two conform, or can one provide an ordinary tape?	The reflective tape shall be antistatic and flame retardant like the overall requirement.
	<b>Safety Shoe specification– Doc no. KP1/6C.1/13/TSP/01/010-2 dated 2015-08-09</b>	

NO	Query	KPLC Response
3	<p>As per paragraph 4.2.1.3, the shoe should resemble fig. 1 (page 5 of 25). However, there is a clarification/note below figure 1 that states "the illustration is diagrammatic and not intended to illustrate the design"</p> <p>In view of the above clarification to paragraph 3.20, can one present two appropriate designs as long as the price is the same and both conform to KPLC specifications (e.g. plain upper and perforated upper)</p>	<p>Kindly adhere to the requirement.</p> <p>Yes, two appropriate designs as long as the price is the same and both conform to KPLC specifications</p>
4	<p>We would like to know whether the design and shapes shown on the document e.g. safety shoe have relevance to your requirement. In other words, if a particular shoe conforms to your required technical specifications, shall the design of the shoe matter or can a tenderer offer any design that conforms.</p>	<p>The offered picture/figure is for guidance only. Kindly adhere to the specification requirements.</p>
<p><b>Safety boot specification– Doc no. KP1/6C.1/13/TSP/01/010-1 dated 2015-10-12</b></p>		
5	<p>Please also confirm that for the SAFETY BOOTS there no other specifications apart from the ones on the combined footwear specifications KP1/3CB/TSP/01/003-2</p>	<p>Kindly note the correct document number KP1/6C.1/13/TSP/01/010-1 dated 2015-10-12</p> <p>Specification now available on the website and SRM Portal.</p>
6	<p>On the tender submission checklist, no 15 says Reference letters from previous customers should be from the manufacturer of the goods and not the tenderer. Kindly clarify if a tenderer can give reference letters from clients they have dealt with before on similar goods</p>	<p>Yes both letters suffice from the manufacturer or from the tenderer for similar products.</p>
7	<p>On the technical specifications, some page's show "To be signed by the supplier" and on the GTP by manufacturer. On some, the GTP is to be signed by the supplier. In the past, it has always been the manufacturer. Please clarify on the same.</p>	<p>All GTPs shall be signed by the manufacturer.</p>
8	<p>We have noted that the specifications for the mechanical hand gloves all the even page numbers are missing.</p>	<p>KP1-6C.1-13-TSP-03-91- SPECIFICATION FOR HAND PROTECTION-PART 1- PROTECTIVE GLOVES</p> <p>Specification now available on the website and SRM Portal.</p>
9	<p>we understand that The Kenya Power &amp; Lighting Company Ltd changed its name to; The Kenya Power &amp; Lighting Company PLC, please confirm which name to use when submitting tender documents because the tender document we have is reading the previous name.</p>	<p>The tenderers in submitting their bids can use the new name THE KENYA POWER AND LIGHTING COMPANY PLC.</p> <p>Section 66 of the Companies Act states as follows with regard to effect of change of name;</p>

NO	Query	KPLC Response
		(1) A change of a company's name has effect from the date on which the certificate of change of name is issued. (2) The change does not affect any rights or obligations of the company or invalidate any legal proceedings by or against it. (3) Any legal proceedings that might have been continued or commenced against it by its former name may be continued or started against it by its new name.
10	Sample Submission	Submit samples on 30.10.2019 at Stima Members Club 02:00pm-04:00 pm. All samples to be well labeled with tags and accompanied by a delivery note.

### 3. CLOSING DATE

Tender closing date remains 31<sup>st</sup> October, 2019 at 10:00 am. Tender opening will take place immediately thereafter at 10:30 am at Stima Plaza.

All other terms and conditions remain as per the Principal Tender Document (PDT).

Yours faithfully,

FOR: THE KENYA POWER & LIGHTING COMPANY LIMITED



JANE NDINYA

Ag. SUPPLY CHAIN MANAGER, PROCUREMENT

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial reporting and compliance with regulatory requirements. The text notes that incomplete or inconsistent records can lead to significant legal and financial consequences for the organization.

2. The second section focuses on the role of internal controls in preventing fraud and errors. It outlines various control mechanisms, such as segregation of duties, authorization procedures, and regular audits, which are designed to minimize the risk of misstatements and ensure the integrity of the data. The document stresses that a strong internal control system is a key component of an organization's risk management strategy.

3. The third part of the document addresses the challenges of data security and privacy in the digital age. It highlights the need for robust security protocols, including encryption, access controls, and regular security updates, to protect sensitive information from unauthorized access and cyber threats. Additionally, it discusses the importance of data privacy regulations and the need for organizations to implement policies that ensure the lawful and ethical use of personal data.

4. The final section discusses the importance of continuous monitoring and reporting. It suggests that organizations should establish a framework for ongoing assessment of their internal controls and risk management practices. Regular reporting to the board and other stakeholders is crucial for maintaining trust and ensuring that the organization remains compliant with all applicable laws and regulations.